

19 September 2011

Richard Deadman, rdeadman@deadman.ca
Chair, Alternative Schools Advisory Committee

Dear Richard:

I am writing to request your assistance in inviting a member of the Alternative Schools Advisory Committee to participate on the OCDSB Secondary School Review Ad Hoc Committee. At the Board meeting of 28 June 2011, the Board approved the membership of the Secondary School Ad Hoc Committee to include one representative from the Advisory Council on the Arts, as well as one alternate.

The mandate of the Secondary School Review Ad Hoc Committee is to act as a community-based/staff advisory board to the secondary school review process. The Committee will be guided in its work by the objectives and the guiding principles established for the secondary school review and will:

- discuss broad topics pertaining to secondary schools in the district, e.g., community schools, centres of excellence, semester versus non-semester schools, families of schools;
- provide suggestions to the Task Force and/or Director's Executive Council and the Board with respect to a vision for secondary schools in the OCDSB;
- provide suggestions for revisions/additions to the current OCDSB Secondary School Program Framework that is attached to P.105.CUR – *Changes to Programs and Program Delivery Structures in Secondary Schools*.

The Secondary School Review Ad Hoc Committee will work as an ad hoc committee and will build a broad understanding of secondary schools through the analysis and discussion of:

- OCDSB documents pertaining to secondary schools, e.g., OCDSB Secondary School Framework, previous reviews and discussion papers;
- literature reviews on broad topics related to secondary schools;
- a review of district data, e.g., student achievement, enrolment, attendance;
- a review of practices in other Ontario school districts that are relevant to the topics being investigated as part of the secondary school review; and,
- stakeholder perceptions regarding various aspects of secondary school program delivery, as required.

The work of the Ad Hoc Committee will span over a period of four years, and will meet five times per year. The first meeting is scheduled for October 6, 12:00 to 3:00 p.m., at the 133 Greenbank Road offices. The tentative meeting dates for the rest of the 2011-2012 school year are November 28, 2011 from 12:00 to 3:00 p.m.; January 30, 2012, from 5:00 to 7:00 p.m.; March 26, from 9:00 a.m. to 12:00 p.m.; and May 14, from 5:00 to 7:00 p.m.

Thank you in advance for considering this invitation to participate in the important work of the Secondary School Review Ad Hoc Committee. I look forward to hearing from you with the name of your selected representative, and one alternate.

Sincerely,

Original signed by

Jennifer Adams
Director of Education/
Secretary of the Board

cc. Members of the S.S. Review Task Force